



# VACANCY

## FREELANCERS,

Namibia Press Agency (NAMPA) is looking for Freelancer to provide news coverage in the following regions:

Northern Regions x2

Zambezi Region x1

Kunene Region x1

Omaheke region x1

Hardap Region x1

//Karas Region x1

Freelancers report to the News Editor. They will be responsible for reporting comprehensively on activities, issues and event in their respective regions, and providing such news reports in text, picture and video format.

They will be ambassadors of NAMPA, promoting the name, image and work of the news agency in the regions in line with the relevant NAMPA policies.

### **Key Responsibilities:**

- Establish wide range of contacts to produce up to date news
- Analyze and interpret information and review the accuracy thereof
- Communication – ability to communicate both verbally and in writing
- Conduct research to get background information on stories
- Own initiative – ability to initiate and see through new ideas or stories
- Take and upload quality photographs, video and audio recordings to form part of story
- Conduct interviews with those involved in various news articles
- Produce quality stories every month
- Reliability – ability to complete time-bound stories by deadline
- Reliability – ability to complete time-bound stories under difficult circumstances sometimes
- Review own articles and ensure correct usage of grammar
- Submit to the diary meetings “my intended activities of the day” and report to the Assistant News Editor on activities in the region
- Present radio news to the stations
- Represent NAMPA in the Region and maintain a high public image and market the Agency

## **Education and Experience Requirements:**

- Diploma in Journalism/Media Studies or related field will be an advantage
- Some experience working as a news reporter
- Satisfactory understanding and use of ICT
- .Good communication and interpersonal skills

## **Other important considerations**

Own transportation

Own camera and laptop

NAMPA provides a cordial working environment with opportunities for learning and growth. The Agency compensates its Freelancer with an amount of N\$ 700.per story.

**Closing Date of Application: Friday 19 May 2023**

**Interested candidates should forward their comprehensive CV with certified copies to [recruitment@nampa.org](mailto:recruitment@nampa.org) or [admin@nampa.org](mailto:admin@nampa.org)**

**Or hand deliver at Corner of Keller and Eugene Marais Street, (opposite National library/achieve), Windhoek**

**Only short-listed candidates will be contacted. No documents will be returned.**